

## **Information Security Policy Statement**

As a leading Translation, Interpreting, Communication and Language Consultancy Prestige Network has an ethical, legal and professional duty to ensure that the information it handles, processes and stores in the course of its business is adequately protected.

We ensure the confidentiality and integrity of all information we hold or are responsible for. We also ensure it is safeguarded where necessary against inappropriate disclosure; is accurate and is available to those who require access.

Our Information Security Policy provides a framework by which we take account of these principles. Its primary purpose is to enable all staff and where necessary candidates to understand both their legal and ethical responsibilities concerning information, information systems and security. To help us meet these principles Prestige Network Limited operates an integrated management system that meets the requirements of ISO 9001:2015 and 27001:2013.

Prestige Network's has an ongoing commitment to enhance and clarify our information security processes.